

## **EUSAPA MINUTES STEERING COMMITTEE MEETING (11. - 12. 5. 2009)**

*Monday, 11th of May*

- *Revising timeline & tasks of EUSAPA project*
- *Updates on EUSAPA three questionnaires*

*Tuesday, 12<sup>th</sup> of May*

- *Preparing interview guide for getting to know “APA professionals”*
- *Preparing agenda for meeting in ISAPA*
- *Preparing MINI-SYMPOSIUM on EUSAPA during ISAPA Sweden*

### **TIMELINE AND TASKS OF THE PROJECT**

- Information about amendment of budget based on our intent to organize meeting for 34 representatives of 11 partners in Riga (Latvia)

### **UPDATES ON EUSAPA QUESTIONNAIRES**

- Information about state of EUSAPA surveys (still missing surveys from Sweden, Belgium, Portugal and England) problems with software SPSS and poor response rates. – After discussion of SC we will prepare interview guides to do more qualitative surveying (planned for May 12<sup>th</sup>).

### **INTERVIEW GUIDE**

- Three interview guides were prepared (see attachments) with agreed strategy to address project partners.

### **AGENDA FOR MEETING IN ISAPA**

- Sunday 21<sup>st</sup> of June (Welcome project update; Update from countries on EUSAPA questionnaires and interviews; Appointment to groups on Monday functional mapping.)
- Monday 22<sup>nd</sup> of June (Introduction to functional mapping; Functional mapping in three separate groups: physical education; sport and recreation; rehabilitation. – LUNCH - Presentation and discussion on functional maps in 3 areas; Future planning of the project: (a) knowledge competence and skills framework; (b) examples of good practice. Planning of next EUSAPA meeting in November 2009. Administrative and financial issues of the EUSAPA project.
- Tuesday 23<sup>rd</sup> of June (Finalization of functional maps – work in three separate groups)

#### MINISYMPOSIUM DURING ISAPA

- Opportunity to present EUSAPA during MINISYMPOSIUM at ISAPA 2009 (was upgraded from POSTER to MINISYMPOSIUM): Format INTRO-Martin; PE-Aija; PORT-Natalia; REHAB-If Yves can not attend he would be substituted by BARTOSZ.

#### TASKS:

- AIJA (June 2009) find out details about possibilities for hosting third FP meeting
- MARTIN (June 2009) prepare introduction to EUSAPA minisymposium
- AIJA and NATALIA (June 2009) prepare presentations for minisymposium
- MARTIN (June 2009) to find out if Yves is coming and presenting EUSAPA at ISAPA and if needed communicating with substitute presenter